

Services/Activities Inventory

Department: Management and Budget

List those services provided to the citizens by this department. Do not list routine tasks that support functions within the department; i.e., checking the mail.

1. Provide County Administrator and Board of Supervisors with management and budgetary information with which to make decisions and set policy.
2. Recommend strategies for achieving organizational goals, allocating resources, and facilitating the evaluation, measurement, and communication of organizational achievement.
3. Prepare and manage the County's Annual Fiscal Plan. Compile and publish the County's Five Year Capital Improvement Program and Departmental Annual Report.
4. Provide budgetary and financial information and consultation to administration, departments and citizens in order to enhance decision-making, educate and inform in support of the County's stated priorities.
5. Provide operating departments with necessary resources to implement corporate strategies, tools to link service delivery to strategies, and means to evaluate operational results.